

Assembly Checklist for Teachers and Students

Here's a checklist to help you plan and present an inspiring Terry Fox Assembly.



A week or two in advance:

- Request a time of day and location from your teacher/principal.
- Decide on the content and length of your speech.
(See resources below for a pre-written timed speech.)
- Consider inviting a guest speaker from your school community.
(Example: ask a cancer survivor to share their journey to help inspire students.)
- Make your presentation fun and engage students with Terry trivia.
(See resources below for online morning announcements.)
- Decide what audio visuals you would like to include or create.
(See resources below for our newly created assembly video "Anything's Possible" or show your own slideshow from last year's Run.)

Go time. It's Assembly Day!

- Get your tech team ready. Check audiovisual equipment and do a test run to make sure everything is connected, mic volume is set and screen is aligned.
- Prepare any special seating for teachers, special guests and visitors.
- Share an update on your fundraising total (go to terryfox.org for your online total) and tell everyone how close you are to reaching your goal.
- Thank everyone for coming and share one of Terry's quotes, found at terryfox.org/quotes.
- Shout out a school cheer or Terry Fox cheer at the end to build excitement.

When I say Terry, you say ...Fox! (Pause)

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When I say Terry, you say ...Fox!

Assembly Resources

terryfox.org/speech

terryfox.org/morningannouncements

terryfox.org/assemblyvideo